

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>FIRE</b>	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
Flammable substances	Risk of fire/explosion	HIGH	PERSONS ON SITE  WORKERS	Flammable substances e.g. gas, chemicals, cleaning fluids to be suitably stored away from flame or other sources of ignition or heat.	MAIN CONTRACTOR  MANAGING DIRECTOR
Combustible material/waste	Risk of build up of heat			Do not allow waste accumulate, dispose of it regularly and appropriately.	
Emergency procedures	Risk of injury/death from fire or smoke where adequate procedures not in place.			Implement procedures as described in this Safety Statement (SECTION 5.1) Train Staff and display procedures for public. Hold fire drills regularly.	
Fire fighting equipment	Risk of injury/death if equipment not available or unsuitable to fight fire			Suitable fire extinguishers in place and staff are aware of their location. Staff have received Fire Safety Training (see training record). Access to fire extinguishers must be kept clear. Fire fighting equipment is serviced twice a year by approved contractor. Brian O Regan is responsible for keeping First Aid Kit stocked. See page 3 of this Safety Statement.	
Fire/Emergency Exits	Risk of death if escape routes not accessible or not adequately marked.			Fire/emergency exits must be kept clear at all times. This is checked regularly. If exit is locked key MUST be left inside to open it. Emergency routes must be marked by directional signs and emergency lighting.	
Visitors/customers in workplace.	Risk of injury/death in case of fire.			Evacuation procedures prominently displayed. Staff trained to assist public to evacuate. Assembly points clearly marked.  Smoking allowed only in designated areas.	

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>HOUSEKEEPING</b>	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
Wet floors, greasy surfaces, spillages, condensation etc.	Risk of injury from slips, trips or falls.	HIGH	PERSONS ON SITE WORKERS	Clean as you go policy is operated Staff member to stay at site of spill to warn of danger until it can be cordoned off. Clean up spills as quickly as possible.	MANAGING DIRECTOR  EMPLOYEES
Electric cables, phone lines etc.	Risk of injury if cables crossing walkways or arranged in an untidy manner.	MED	PERSONS ON SITE WORKERS	Maintain all electrical equipment in safe condition. If possible arrange equipment so wires do not cross walkways, otherwise fix cables to floor. Where possible leads should be hung at height >2 metres	MANAGING DIRECTOR  EMPLOYEES
Equipment/stock stored inappropriately.	Risk of injury from slips, trips or falls. Danger of evacuation being delayed in case of emergency.	HIGH	PERSONS ON SITE WORKERS	All items to be stored away correctly. Clean as you go policy is operated.  Walkways to be kept clear. Ensure clear access at all times to emergency exits, fire extinguishers, first aid boxes.	MANAGING DIRECTOR  EMPLOYEES
Damaged, uneven floor surfaces, yards, pathways etc.	Risk of injury from slips trips or falls due to worn floor uneven carpets etc.	HIGH	PERSONS ON SITE WORKERS	Carry out regular safety audits. Place warning signs at hazard until repaired. Cover or rail off any openings. holes in floors. Outside paths etc. to be kept maintained to safe standard.	MANAGING DIRECTOR  EMPLOYEES
Accumulation, improper storage of dust, waste and rubbish	Risk of fire from flammable dust or solvents. Risk of injury/death if fire exits blocked. Risk of slips, trips or falls. Risk of collisions. Risk of injury from falling objects. Health risks from pest infestation.	HIGH	PERSONS ON SITE WORKERS	Adequate bins and skips to be available. Rubbish to be removed from the premises daily. Rubbish to be stored in suitable covered bins or skips. Pest control procedures in place.	MANAGING DIRECTOR  EMPLOYEES

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>GENERAL HAZARDS</b>	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
NOISE	Risk of hearing damage	Med	PERSONS ON SITE WORKERS	Noise survey will be carried out if there is a possibility that noise levels may exceed recommended levels. Where noise exceeds 85dBa ear protection will be provided and must be worn. Where noise exceeds 80dBa ear protection will be provided if requested by employee.	MANAGING DIRECTOR  EMPLOYEES
Temporary Electric Supply.	Risk of Electric Shock.  Risk of Fire	Med	PERSONS ON SITE  WORKERS	Assess requirements before installation to reduce risk of overloading. Supply to be Certified by competent electrician before use.  Supply Cabinets to be kept locked and will have warning signs displayed. Route cables to avoid trip hazards and cable damage. Hang at height 2m if possible. Inspect system for damage regularly	MANAGING DIRECTOR  EMPLOYEES
LIGHTING	Risk of eye strain. Risk of trips or falls in poorly lit areas.	Low	PERSONS ON SITE  WORKERS	Work normally carried on during daylight hours. Level and location of lighting must be adequate for activities being undertaken. Lights must be properly cleaned and maintained. Portable hand lamps to use less than 25V power. Lights on vehicles and plant to be checked before use. Avoid glare or shadows by using shades and proper positioning of lights.	MANAGING DIRECTOR  EMPLOYEES
VENTILATION	Health Risks from build up of dust, smoke, fumes and deficiency of fresh air. Risks include asthma, lung cancer, respiratory illnesses (bronchitis/emphysema)	Low	PERSONS ON SITE  WORKERS	Check efficiency of ventilation. Avoid doing jobs which create fumes etc in confined spaces. Mechanical ventilation may be required. (see specific hazards)	MANAGING DIRECTOR  EMPLOYEES

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	CHEMICALS/HAZARDOUS MATERIALS	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
CHEMICALS	Risk of injury:			Obtain and make available to relevant employees all Material Safety Data sheets for chemicals being used or kept in the workplace.	
CHEMICAL SPILLS	Slips trips or falls		PERSONS ON SITE	Ensure chemicals are labeled correctly and handling/storage instructions are strictly adhered to.	
	Irritation/burning of skin on contact		WORKERS	Where required staff will be given training in chemical handling. Ensure work area is well ventilated.	MAIN CONTRACTOR
CHEMICAL HANDLING	Fire	Med To High		Suitable PPE will be provided to employees working with chemicals.	MANAGING DIRECTOR
	Explosion			Chemicals and other dangerous substances will be stored in suitable labelled containers.	
CHEMICAL STORAGE	Risk to health:			All dangerous substances will be stored securely where they cannot be assessed by unauthorized persons.	EMPLOYEES
	Toxicity				
	Carcinogens			Flammable substances will be stored away from flames, heat and other sources of ignition.	
	Dermatitis/skin sensitization				
	Respiratory ailments, asthma etc.			Keep first aid kit fully stocked with eye wash and burn cream (see appendix 4) Cover cuts or wounds.	
				Wash hands after handling chemicals particularly before eating, drinking or smoking.	

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>OVERHEAD POWER LINES</b>	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
WORK ADJACENT TO OVERHEAD POWER LINES	HIGH RISK OF ELECTRIC SHOCK FROM CONTACT WITH HIGH VOLTAGE POWER LINES	High	PERSONS ON SITE WORKERS	<p>Where overhead power lines are present in a work site consultations will take place with the Main Contractor and the ESB regarding safe work distances, clearances and control measures required.</p> <p>Sufficient resources will be provided to ensure adequate warning signs, goalposts clearances, bunting.</p> <p>Information will be provided to all workers under our control and sub-contractors employed by us on the risks involved and precautions necessary when working near power lines.</p> <p>Where work directly beneath power lines is necessary the ESB will be consulted as it may be necessary to make the line dead or to divert it.</p> <p>A permit to work procedure may need to be put in place.</p> <p>Control measures will be checked regularly to ensure they remain in place and are working adequately.</p> <p>Disregarding or damaging any control measure or protection device will be regarded as a serious breach of Company Safety Rules and will lead to disciplinary action.</p>	<p>MAIN CONTRACTOR</p> <p>MANAGING DIRECTOR</p> <p>EMPLOYEES</p>

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>MANUAL HANDLING</b>	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
LIFTING	Muscle Strains	MED TO HIGH	PERSONS ON SITE  WORKERS	Eliminate manual handling if and when possible.	MANAGING DIRECTOR          EMPLOYEES
PULLING				Use mechanical lifting equipment where possible.	
PUSHING	Cuts, abrasions to hands.			Use Safe Lifting Procedures (see Appendix 3)	
HEAVY LOADS				Plan work in advance	
AWKWARD LOADS	Hernia conditions			Maintain tidy workplace. Clean as you go policy in operation.	
REPETITIVE MOVEMENTS				Appropriate PPE to be worn/used for each task, incl. Safety Boots. Use gloves when handling sharp or rough items.	
POOR WORK AREA DESIGN	Repetitive Strain Injury			Get help if handling heavy-awkward loads. Protect against spillages especially of hazardous materials e.g. battery acid.	
PROLONGED SITTING/STANDING				Store heavier items at low level.	
LOADING ON/OFF HIGH SHELF	Crush injuries			Provide suitable training to workers involved in manual handling.	
OVERREACHING				When purchasing tools and equipment take account of ergonomic features.	
SHARP EDGES	Musculo- Skeletal Disorders			Cover/ remove sharp blades when not in use and store safely.	
HOT OR COLD MATERIALS					

Company Name	O REGAN SLIPFORM KERBING LTD			Assessed by	Safe Work Systems
Hazard Audited	WELFARE FACILITIES			Date Assessed	JAN 2013
				Review Due	JAN 2014
HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
ACCESS	Risk of injury e.g. from falls or traffic.	LOW	PERSONS ON SITE WORKERS	Welfare Facilities will be provided and maintained by the Main Contractor(). Safe access must be available to this area from all parts of the site.	MAIN CONTRACTOR  MANAGING DIRECTOR
TOILETS		LOW		Use of toilets and canteen facilities agreed with Main Contractor.	
WASHING FACILITIES	RISK TO HEALTH AND WELFARE OF  EVERYONE ON SITE AND ALSO NEIGHBOURING PROPERTIES  FROM POSSIBLE FOOD POISONING	MED		Hot and cold running water, washbasins, soap and towels to be available	MAIN CONTRACTOR  MANAGING DIRECTOR
DRINKING WATER	CONTAMINATION, SPREAD OF INFECTION AND DISEASE, RODENT AND PEST INFESTATION.	LOW		Water supply to canteen to be from mains and be suitable for drinking. If this is not possible, containers of drinking water to be provided.	MAIN CONTRACTOR MANAGING DIRECTOR
CANTEEN	ALSO HEALTH RISKS TO EMPLOYEES  FROM EXPOSURE TO INCLEMENT	LOW		Canteen Facilities will be provided and maintained by MAIN CONTRACTOR/Main Contractor.	MAIN CONTRACTOR MANAGING DIRECTOR
CHANGING AND CLOTHES STORAGE FACILITIES	WEATHER CONDITION OR WORKING IN WET CLOTHING	MED		Heaters are available to dry wet clothes and lockers are provided for storage. The Welfare Facilities will be kept in a clean and sanitary condition.	MAIN CONTRACTOR MANAGING DIRECTOR
HYGIENE		MED		Each person is responsible for cleaning up after meals etc in rotation.	

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>EXCAVATIONS</b>	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
UNSTABLE GROUND  EXTREME WEATHER  LACK OF TRAINING  LACK OF SUPERVISION  INADEQUATE INSPECTION  VEHICLES TOO CLOSE TO TRENCH  LACK OF PROTECTION  INADEQUATE SUPPORT	HIGH RISK OF INJURY OR DEATH FROM  CRUSHING  TRENCH COLLAPSE  FALLING IN TO TRENCH  ENTRAPMENT  DROWNING  ASPHYXIATION  UNDERMINING ADJACENT STRUCTURES  ELECTRIC SHOCK	HIGH	PERSONS ON SITE  WORKERS	Excavations deeper than 1.25m must be shored or sloped to safe angle  Excavations deeper than 2m must be guarded and sign posted.  Ensure adequate suitable material for supporting trenches available before commencing excavations.  Scan area for buried cables. Also check for presence of sewage, water pipes. Dig last 600mm by hand. Inform ESB and take precautions e.g. mark location with paint or flags if working in vicinity of underground power lines.  If cable is struck remain in cab until safe to leave i.e. when power is switched off. Plan safe method of installing timbering. Avoid working in unsupported trench  Provide safe access and egress to trench e.g. suitable ladder in place Inspect trenches daily and supports weekly.  Keep area around excavation clear of heavy material/traffic to avoid collapse. If vehicles tipping into trench secure adequate stop-blocks in place to prevent rolling/slipping into trench.  Check for possible hazards such as fumes from sewers, dust/flammable gases etc. building up in confined spaces.  Monitor stability of nearby structures, scaffolds etc., in case of possible ground movement/collapse caused by digging.  All persons on site to be aware of excavation activities occurring on site.  All persons on site to wear high visibility vests and helmets. Pump water out of trench to eliminate drowning hazard.	MAIN CONTRACTOR  MANAGING DIRECTOR  EMPLOYEES  SUB-CONTRACTORS



Company Name	O REGAN SLIPFORM KERBING LTD			Assessed by	Safe Work Systems	
Hazard Audited	FUEL STORAGE AND TRANSFER			Date Assessed	JAN 2013	
				Review Due	JAN 2014	
HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility	
HIGHLY FLAMMABLE FUELS	RISK OF FIRE OR EXPLOSION	HIGH	PERSONS ON SITE WORKERS	Store fuels only in suitable containers without leaks.	MAIN CONTRACTOR	
HOT SURFACES				Store fuel containers in secure well ventilated store		MANAGING DIRECTOR
SMOKING AND OTHER IGNITION HAZARDS	RISK OF DERMATITIS			Post clearly visible warning signs on fuel tanks e.g. DANGER, HIGHLY FLAMMABLE, NO SMOKING.		
FUMES	RISK OF INHALATION OR INGESTION			Ensure all cans and tanks are correctly marked or labeled	EMPLOYEES	
INADEQUATE/ FAULTY CONTAINERS				Wear gloves when handling fuels or chemicals		
STATIC ELECTRICITY				Switch off engines when refueling and allow to cool.		SUB-CONTRACTORS
		Never smoke in vicinity of flammable materials.				

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>HEAVY PLANT AND MACHINERY</b>	Date Assessed	JAN 2013
	<b>KERBER, ROLLER, ROAD RECYCLER</b>	Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
USE OF PLANT ON SITE	OVERTURNING VEHICLES	HIGH	PERSONS ON SITE WORKERS	Task specific Method Statement to be prepared for each project. Traffic Management System to be implemented for all works on public roads. TMS to be communicated to all workers on site.	MAIN CONTRACTOR  MANAGING DIRECTOR EMPLOYEES  SUB-CONTRACTORS
POOR SITE TRAFFIC MANAGEMENT	COLLISIONS			All plant and machinery to be serviced at recommended intervals. Brakes, lights, beacon and reversing alarm checked daily.	
INADEQUATE ROADWAYS	STRIKING PEDESTRIANS			Hydraulic oil level checked daily. All workers on site to have SAFE PASS certification.	
UNPROTECTED EXCAVATIONS	CONTACT WITH LIVE POWER LINES			All contractors using plant to provide Safety Statement before starting job.	
	HEARING LOSS OR DAMAGE			Wear ear protectors where noise levels are over 80dBA	
PEDESTRIAN TRAFFIC	TRAFFIC ACCIDENT DUE TO MUD ON ROAD FIRE IN PLANT OR FUEL SPILLAGE			Hired Plant. to be hired only from reputable supplier. Maintenance log and Test Certificate to be provided on request.	
LACK OF TRAINING	HYDRAULIC FAILURE			All other workers on site, including sub-contractors to be informed of work being done by heavy machinery.	
REFUELLING	LOAD FALLING DURING TRANSPORT			All persons on site to wear High Visibility Vests, helmets and safety boots. Ensure load is secure before moving off. Only competent trained persons to operate heavy machinery. .	
MACHINE NOISE				All other workers to keep clear of machinery/plant.	
OVERHEAD POWER LINES				Never allow children in work area. Passengers to be carried only on vehicles with seat belt provided. Persons to be lifted only in suitable safety cage secured to forklift etc.	
FAULTY PLANT		Safety signage to be available as per Signing Lighting and Guarding Regulations. When operating in public areas provide adequate warning signs and diversions to protect public. Clean roads if mud is being deposited on them.			



Company Name	O REGAN SLIPFORM KERBING LTD		Assessed by	Safe Work Systems	
Hazard Audited	VEHICLES		Date Assessed	JAN 2013	
			Review Due	JAN 2014	
HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
ROAD TRAFFIC ACCIDENT	Risk of injury/death to driver, passengers and other road users.	MEDIUM	PERSONS ON SITE WORKERS	Only insured persons allowed to drive the company vehicles. Do not exceed maximum legal number of passengers in company vehicles. No passengers to be carried in the back of the van. Seatbelts must be worn. Always obey rules of the road and speed limits. Avoid driving in adverse weather conditions, if possible.	MANAGING DIRECTOR
UNROADWORTHY VEHICLE	Risk of injury/death from road accident.	HIGH		Service company vehicles at appropriate intervals. Complete pre-start checks on brakes, lights, indicators, oil and water daily. Attend immediately to any defect found.	MANAGING DIRECTOR
ELECTRICAL FAILURE	Risk of injury from fire in company vehicles.	MEDIUM		Service company vehicles at appropriate intervals. Keep suitable fire extinguisher in company vehicles (CO2 or powder).	MANAGING DIRECTOR
TOOLS STORES IN COMPANY VEHICLES	Risk of injury from falling parts or equipment. Risk of slips trips and falls when entering, working in or leaving company vehicles.	LOW		Do not carry unsecured equipment in driving compartment. Minimum amount of stock and equipment is loaded for each job. The company vehicles are tidied after each trip.  Excess stock is returned to store/workshop on completion of each job.	MANAGING DIRECTOR
UNAUTHORISED PERSON DRIVING/ INTERFERING WITH VEHICLES.	Risk of causing serious injury/death to themselves or others.  Risk of damage to property.	MEDIUM		Apply parking brake and switch off engine when stopped. Keep equipment out of sight of thieves if possible. Only people with correct license and covered on insurance to be allowed drive the vehicles. Remove key and lock vehicles when unattended.	MANAGING DIRECTOR

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	TRAILER	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
UNSAFE LOAD	Risk of injury to employees and public from collapsing load.	MEDIUM		Never exceed allowed weight on trailer. Ensure load is balanced on trailer. Check that load is secure before moving. Loose materials (e.g. sand/gravel) not to be filled higher than sides of trailer. Ensure hitch is secured before every journey.	MANAGING DIRECTOR  EMPLOYEES
DEFECTIVE TRAILER	Risk of injury to employees and public from road traffic accident	HIGH	PERSONS ON SITE  WORKERS	Carry out daily check on lights, indicators, brakes and tyres before start. Attend immediately to any defect found.	MANAGING DIRECTOR  EMPLOYEES
PARKED TRAILER	Risk of trailer moving or overturning. Risk of vehicles colliding with trailer	MEDIUM		Park on level ground if possible. Apply brake and chock wheels. Park off road and away from corners. Remove load in a safe manner to maintain balance.	MANAGING DIRECTOR  EMPLOYEES
BREAKDOWN ON ROAD	Risk of vehicles colliding with parked trailer. Risk of accident to person doing repairs. Risk of collision of overtaking traffic.	HIGH		Deploy warning triangle. Switch on hazard lights. Control traffic flow until trailer can be mover (wear high visibility jacket) Remove trailer from danger area as soon as possible.	MANAGING DIRECTOR  EMPLOYEES
CHANGING WHEEL	Risk of equipment failure/collapse causing serious injury or death.	MEDIUM		Use suitable equipment. Test jack before use. Use axle stands before removing wheel. Wear safety boots and gloves.	MANAGING DIRECTOR  EMPLOYEES

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>TOOLS AND EQUIPMENT</b>	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
GAS TORCH (propane gas)	Risk of injury from fire, explosion or inhalation.	M	PERSONS ON SITE  WORKERS	Detach cylinder when not in use. Face torch away from body when lighting.  Keep cylinders in locked store when not in use. Check for leaks before starting (hissing noise, smell, coldness etc.) Do not use near ignition sources (pilot lights etc.)  Follow safety instructions on cylinder.	MANAGING DIRECTOR   EMPLOYEES
	Risk of electric shock			Follow manufacturers instructions for washer and any chemicals used.	MANAGING DIRECTOR
POWER WASHER	Risk of injury from high pressure spray.	M		Wear appropriate PPE for each job. Check hoses and connections before each use.  Never direct spray at a person. Keep cables away from water.	EMPLOYEES
	Risk of injury/burns from chemicals used.			Requirements of Abrasive Wheel Regulations (1982) will be followed. Only trained personnel allowed use the machine. Run Grinder for approx. 15 mins before grinding when new wheel fitted.	MANAGING DIRECTOR
ANGLE GRINDERS	Risk of cuts, abrasions burns.	HIGH		Warm up new wheel with some light grinding to start. Ensure guards are in place and intact before starting work.	EMPLOYEES
	Risk of injury from flying debris.		Check that max wheel speeds are appropriate for machine. Adjust work rest before start so that it is as close as possible to abrasive wheel. Wear eye protection.		
	Risk of noise induced hearing loss.		To be used by trained persons only. Ensure all guards in place.		
	Risk to others in vicinity.			Do not operate in enclosed area without ventilation. Use in open air. Maintain in safe condition and check before each use. Ensure proper earthing as per operating instructions. Do not re-fuel while hot. Avoid leads crossing walkways or traffic routes.	MANAGING DIRECTOR  EMPLOYEES

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>TOOLS AND EQUIPMENT</b>	Date Assessed	JAN 2013
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HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
DRILLS 110V	High risk of injury/amputation. Risk of hearing damage.	HIGH	PERSONS ON SITE  WORKERS	Ensure safe balanced stance before starting. Wear safety boots, goggles and ear protectors.  Ensure drill bit is fully into chuck and securely tightened.  Maintain tools, leads and connections in safe condition. Use dust mask. Use centre punch dot mark to help drilling. Secure workpiece before starting.	MANAGING DIRECTOR   EMPLOYEES
SAWS Con Saw, Laser Level	High risk of injury/amputation. Risk of hearing damage.	HIGH		Remove blade and cover when not in use. Never operate without guard in place.  Only trained operator allowed use saw. Wear overalls, goggles, safety boots, dusk mask and ear protectors. Maintain tools and leads in safe condition. After changing blade run saw before cutting to ensure blade fitted correctly. Cut away from body and keep 2 hands on saw.	MANAGING DIRECTOR  EMPLOYEES
HALOGEN LIGHT	Risk of fire, burns or cuts. Trip hazard	HIGH		Ensure metal guard kept in place. Do not leave switched on when unattended. Avoid using for long periods. Allow to cool before handling or moving. Avoid trailing cables. Where possible elevate cables above 2m. Store bulbs safely to avoid breakage.	MANAGING DIRECTOR  EMPLOYEES
ELECTRIC LEADS	Risk of fire. Risk of electric shock. Trip hazard.	MEDIUM		Avoid trailing cables across walkways. Use only 110Volt equipment. Check condition of leads and connections before each use. Coil leads when not in use. Uncoil lead fully when in use to avoid overheating.	MANAGING DIRECTOR  EMPLOYEES

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>TOOLS AND EQUIPMENT</b>	Date Assessed	JAN 2013
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HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
GENERATOR Petrol x 1	Risks of burns, electrocution or toxic fumes	MED	PERSONS ON SITE  WORKERS	<p>To be used by trained persons only.</p> <p>Ensure all guards in place. Do not operate in closed area within ventilation. Use in open air</p> <p>Maintain in safe condition and check before each use..</p> <p>Ensure proper earthing as per operating instructions.</p> <p>Do not re-fuel while hot.</p> <p>No smoking in vicinity of generator when refuelling taking place. Avoid leads crossing walkways or traffic routes.</p>	MANAGING DIRECTOR       EMPLOYEES
CEMENT MIXER (Petrol)	Back injury Entanglement Fire	MED		<p>Where possible, all loads must be lifted with the aide of a mechanical lifting aid, to the area where the mixing is taking place. All personnel involved in the lifting of loads, must be trained in safe manual handling techniques. Personnel protective equipment will be issued as appropriate e.g. gloves, protective footwear, and eye protection. All spills must be cleaned up immediately. Mixing of cement must take place in a well-ventilated area. All plug connections outdoors must be covered.</p>	



Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>BULLYING AND HARASSMENT</b>	Date Assessed	JAN 2013
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HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
BULLYING  AND  HARASSMENT	Intimidation  Humiliation  Physical and Verbal Aggression  Isolation  Targeting of Individual	LOW	PERSONS ON SITE  WORKERS	Regular staff meetings will be held.  Systems of work will be regularly reviewed.  Any report of bullying behaviour or incidents will be fully investigated.  Procedure to be put in place to deal with issues arising in workplace.  Anti bullying policy to be implemented.	MANAGING DIRECTOR      EMPLOYEES

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>HOT WORK</b>	Date Assessed	JAN 2013
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HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
HOT WORK	Injury, burns, rtc, fire	HIGH	PERSONS ON SITE WORKERS	<p>Ensure emergency procedures in place.</p> <p>Use Safe System of Work.</p> <p>Where particular risk identified use Permit to Work System. Carry out Risk Assessment prior to all Hot Work.</p>	<p>MANAGING DIRECTOR</p> <p>EMPLOYEES SUB CONTRACTORS</p>
ELECTRIC WELDER	Risk of welding flash, electrocution or respiratory problems.	HIGH		<p>Use welding mask of EN166/169 standard. Filter marked min EW10. Use welding screen in open areas.</p> <p>Ensure proper earthing. Wear suitable protective clothing (closed collar and cuffs, gauntlets etc.) Ensure circuit is protected by 30mA RCD</p> <p>Check plugs and cables fortnightly. Ensure work area well ventilated to avoid build up of fumes.</p>	<p>MANAGING DIRECTOR</p> <p>EMPLOYEES SUB CONTRACTORS</p>
OXY-ACETYLENE WELDER	Risk of explosion, burn or electrocution. Risk of respiratory problems.	HIGH		<p>Check condition of regulators, hoses and blowpipes before each job. Keep cylinders in vertical position, secured on trolley</p> <p>Keep equipment free from oil and grease to avoid explosive reaction.</p> <p>Do not use plumbers tape on regulator connections.</p> <p>Wear oxy-acetylene safety goggles, overalls, gauntlets and safety boots.</p> <p>Connect flashback arrest to each regulator. Never pass acetylene through copper pipe. Never use near electric welder. Check for leaks in regulators using soapy water. NEVER a naked flame.</p>	<p>MANAGING DIRECTOR</p> <p>EMPLOYEES SUB CONTRACTORS</p>

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>PORTABLE POWER TOOLS</b>	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
USE AND MAINTENANCE OF VARIOUS POWER TOOLS USED IN THE WORKPLACE.	Risk of serious cuts and abrasions from sharp edges and high speed discs etc.	HIGH	PERSONS ON SITE WORKERS	Keep work area clean and well lit.	MANAGING DIRECTOR
TRIP HAZARD	Risk to eyes and face from flying debris or dust etc.			Do not operate power tools in explosive atmospheres, such as in the presence of flammable liquids, gases or dust.	
SHARP EDGES	Risk of Muscle strain, "white finger syndrome", wrist injury etc.			Keep children and bystanders away while operating a power tool.	
HIGH SPEED REVS				Power tool plugs must match the outlet. Never modify the plug in any way. Do not use any adapter plugs with earthed (grounded) power tools.	
ABRASIVE WHEELS				Avoid body contact with earthed or grounded refrigerators.	EMPLOYEES
ELECTRICITY	Risk of electric shock			Do not expose power tools to rain or wet conditions.	
				Do not abuse the cord. Never use the cord for carrying, pulling or unplugging the power tool. Keep cord away from heat, oil, sharp edges or moving parts.	
		When operating a power tool outdoors, use an extension cord suitable for outdoor use.			
		Stay alert, watch what you are doing and use common sense when operating a power tool. Do not use a power tool while you are tired or under the influence of drugs, alcohol or medication.			
		Use safety equipment. Always wear eye protection.			
		Avoid accidental starting. Ensure the switch is in the off position before plugging in.			
		Remove any adjusting key or wrench before turning the power tool on.			
		Do not overreach. Keep proper footing and balance at all times.			
		Dress properly. Do not wear loose clothing or jewellery. Keep your hair, clothing and gloves away from moving parts.			

FLYING DEBRIS, SPARKS ETC.	Risk of hearing loss/damage	HIGH	If devices are provided for the connection of dust extraction and collection facilities, ensure these are connected and properly used.	MANAGING DIRECTOR
HOT SURFACES	Risk of slips, trips or falls		Do not force the power tool. Use the correct power tool for your application.	
NOISE			Disconnect the plug from the power source before making any adjustments, changing accessories, or storing power tools.	
PERSONAL SAFETY			Store idle power tools out of the reach of children and do not allow persons unfamiliar with the power tool or these instructions to operate the power tool.	
POWER TOOLS			Maintain power tools. Check for misalignment or binding of moving parts, breakage of parts and any other condition that may affect the power tools operation. If damaged, have the power tool repaired before use.	EMPLOYEES
			Keep cutting tools sharp and clean.	
			Use the power tool, accessories and tool bits etc., in accordance with these instructions and in the manner intended for the particular type of power tool, taking into account the working conditions and the work to be performed.	
			Ensure the switch is in the off position before inserting battery pack.	
			Recharge only with the charger specified by the manufacturer.	
			Use power tools only with specifically designated battery packs.	
			When battery pack is not in use, keep it away from other metal objects like paper clips, coins, keys, nails, screws, or other small metal objects that can make a connection from one terminal to another.	
			Under abusive conditions, liquid may be ejected from the battery; avoid contact. If contact accidentally occurs, flush with water. If liquid contacts eyes, additionally seek medical help.	

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>DUST GENERATION</b>	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
DUST GENERATION	Inhalation of contaminants Ingestion of contaminants Asphyxia  Skin Contamination	MEDIUM	PERSONS ON SITE WORKERS	<p>Work will be assessed to determine those activities that may generate dust. Material Safety Data Sheets checked for those materials producing dust. Toxic material identified and assessment to be made as to appropriate control measures.</p> <p>Dust emissions to be minimized and or contained within boundaries of the site.</p> <p>Wind blown dust to be reduced by dampening down the surface where possible.</p> <p>All internal dust should be removed after the work has been completed and disposed of correctly.</p> <p>Prohibition of eating and smoking to be enforced in dusty atmospheres, especially where toxins may be present.</p> <p>Adequate means of monitoring/measuring toxic dust to be provided and maximum exposure limited to be checked where required.</p>	MANAGING DIRECTOR       EMPLOYEES

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>Traffic/Moving Plant</b>	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
<p>CONTACT WITH MOVING PLANT.</p> <p>ACCESS/EGRESS FROM WORKS</p> <p>CONTACT WITH ROAD TRAFFIC</p>	<p>Risk of collision Between vehicles Or between plant and pedestrians</p>	HIGH	<p>PERSONS ON SITE</p> <p>WORKERS</p> <p>PUBLIC</p>	<p>MAIN CONTRACTOR shall be responsible for providing a clear working area for ORSK Ltd And shall provide adequate signage/exclusion zones to exclude unauthorized personnel or traffic from the work area.</p> <p>Chute Operator to direct Kerber and Ready Mix Truck during operations.</p> <p>Both vehicles move forward together at speed no greater than 4metres/min</p> <p>Chute Operator trained in use of emergency stop buttons on Kerber.</p> <p>All mobile plant to be fitted with flashing orange beacon.</p> <p>Only dedicated works entrance to be used by Ready Mix Truck.</p> <p>Main Contractor to put Traffic Management Plan in place on site for full duration of works.</p> <p>All workers to wear High Visibility Clothing at all times on site.</p> <p>No work to be carried out after dark without adequate lighting set up by MAIN CONTRACTOR.</p> <p>O Regan Slipform Kerbing personnel to work only within exclusion zone provided.</p> <p>MAIN CONTRACTOR shall be responsible for providing safe parking area for ORSK vehicles.</p>	<p>MAIN CONTRACTOR</p> <p>MANAGING DIRECTOR</p> <p>FOREMAN</p> <p>EMPLOYEES</p>

Company Name	O REGAN SLIPFORM KERBING LTD	Assessed by	Safe Work Systems
Hazard Audited	<b>MATERIAL STORAGE</b>	Date Assessed	JAN 2013
		Review Due	JAN 2014

HAZARD	RISK	Level of Risk	Persons at Risk	Recommended Controls	Responsibility
MATERIAL STORAGE	<p>Injury from falling materials.</p> <p>Injury to trespassers, especially children.</p> <p>Environmental contamination.</p> <p>Endoskeletal injuries from lifting materials.</p> <p>Injury from mechanical lifting/delivery equipment.</p>	MEDIUM	<p>PERSONS ON SITE</p> <p>WORKERS</p>	<p>Ensure that minimum quantities of materials supplied to site in line with the programmed works, thus reducing quantities of materials stores which prevent unnecessary damage.</p> <p>Ensure that all material storage areas are level and stable.</p> <p>Deliveries by HIAB, should be monitored and controlled and all lifting operations should not pass over personnel, plant and equipment or accommodation.</p> <p>For hazardous materials, Material Safety Data Sheets must be available.</p> <p>Palletized loads should not exceed two pallets in height.</p> <p>Loads must be lifted correctly, manual handling information and training to be provided to employees.</p> <p>Whenever practicable mechanical lifting/delivery equipment to be provided minimizing manual handling.</p> <p>Compressed gas cylinders will be stored upright, away from accommodation and construction activities.</p> <p>Stacks of cylindrical objects such as pipes to be stabilized using chocks etc.</p> <p>Material stacks should be limited in height to ensure stability, no more than 2m.</p> <p>Drums and containers must be clearly marked to indicate contents.</p> <p>Secured storage provided for all hazardous materials to prevent unauthorized access.</p> <p>Guardrails will be fitted to storage areas where persons could fall and result in a significant injury.</p>	<p>MANAGING DIRECTOR</p> <p>EMPLOYEES</p>